

Project reference	Project/ Workstream	Lead Officer(s)	JMWMS objectives associated	Update																
A1	Food Waste Trial	Ian Yates (SKDC) John Coates (LCC)	1/2/3/4/5/7/10	The trial, hosted by South Kesteven DC is in its 2 nd year. A full report appears on this meeting agenda at item 9																
A2	Two Stream Trial (Separate Paper & Card Collections)	Rachel Stamp (LWP) John Coates (LCC) Christian Allen (BBC) David Steels (NKDC) Charlotte Paine (SHDC)	1/2/4/5/7/8/10	<p>The separate collection of paper and card commenced in September 2019. The objectives of the trial are to:</p> <ul style="list-style-type: none"> • Improve quality and volume of paper & card recycled • By reducing contamination the separated paper & card will be made into paper again, which can be repurposed many times, rather than just into a single use product • Changing customers' behaviours <p>Three WCAs are undertaking the trial; North Kesteven DC & Boston BC collecting MDR and paper and card on alternate fortnights in wheelie bins and South Holland DC collecting paper and card on alternate weeks in sacks.</p> <p>The trial has proved to be successful with 196.12 tonnes of good quality paper and card being collected over the first 5 months of the trial.</p> <p>Metrics:</p> <table border="1"> <thead> <tr> <th></th> <th>Average participation (1st 5 months)</th> <th>Average rejection rate (1st 5 months)</th> <th>Tonnage (1st 5 months)</th> </tr> </thead> <tbody> <tr> <td>Boston BC</td> <td>96%</td> <td>1st collection – 16% 5th collection – 0.1%</td> <td>75.76</td> </tr> <tr> <td>NKDC</td> <td>94%</td> <td>1st collection – 5% 5th collection – 2%</td> <td>58.22</td> </tr> <tr> <td>SHDC</td> <td>-</td> <td>-</td> <td>62.14</td> </tr> </tbody> </table>		Average participation (1 st 5 months)	Average rejection rate (1 st 5 months)	Tonnage (1 st 5 months)	Boston BC	96%	1 st collection – 16% 5 th collection – 0.1%	75.76	NKDC	94%	1 st collection – 5% 5 th collection – 2%	58.22	SHDC	-	-	62.14
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				<p>Due to collection in sacks it has been difficult to calculate participation and rejection rates for South Holland DC.</p> <p>The paper and card received has been sent to a dedicated paper processor for recycling with the processor reporting that quality is in excess of 96.5% on average and moisture content below 8%, both of which are within their performance tolerances.</p> <p>Within the two stream paper and card trial areas various engagement methods are being explored to reduce contamination in the recycling stream. This is being measured and analysed and initial results will be received in July 2020.</p> <p>Continuous evaluation of the trial is allowing us to refine and will enable us to make an informed decision as to the next steps to be taken.</p> <p>In conjunction with the separation of paper & card, the three WCAs are also using the trial to improve the quality of the MDR by reducing contamination. Metrics to support this are being collated and will be updated at the next LWP.</p>
A3	Improving the quality of the MDR stream	All	1/2/4/5/7/8/10	All partners have agreed to the common recycling mix. LWP received a report in December to detail the communications each WCA are now using to publicise the mix.
A4	Common Set of Recycling Materials	Rachel Stamp (LWP)	1/2/4/5	<p>A common set of recycling materials was agreed in August 2019. All WCAs have received an update list of these items as well as a revised A-Z list of common items for publication on their websites. This list will be reviewed quarterly or as appropriate and revised accordingly. Next review due March 2020.</p> <p>Going forward this action will also take into account any changes that occur as a result of the National consultations due to be issued later this year by Defra.</p>

A5	Reduction of Flytipping	Ady Selby (WLDC)	4/5	LWP are working with our partners at the Environment Agency to support the reduction of flytipping in Lincolnshire. WLDC led on the production and coordination of a successful communications campaign in January that was adopted and used by each of the Districts as well as LCC. A full report appears on this meeting agenda at item 7.
A6	Creation of Waste enforcement policy/procedures	David Steels (NKDC)	1/4/5/6/7	Following on from the work in projects A2 and A3 above, there is a need to determine a criteria that is consistent across all partners for enforcement activities in respect of Waste Services. A new project is being established to deliver this which will begin with an audit of the enforcement policies and practices across each of the WCAs to date. This will provide a baseline to draft future suggested criteria to bring consistency to all residents in the county. It is anticipated that the first draft of this will be available Summer 2020.
A7	Effective Delivery of Commercial Waste activities	John Coates (LCC)	1/2/5/8/10	Discussions between those authorities collecting commercial waste and the WDA have taken place. SLAs to confirm terms and costs have been drawn up and circulated and are awaiting signature and confirmation to ensure future arrangements are in place for the coming financial year.
B1	Delivery of annual communications calendar	Rachel Stamp (LWP) All WCAs and WDA		It has been agreed that there should be a coordinated communications calendar for the whole of Lincolnshire. Following the successful collaboration of the communications officers in delivering joined up communications in support of the SCRAP flytipping campaign, it has been agreed that each partner will lead the creation of communications across agreed events throughout the year. The lead authority for the campaign will produce the materials, branded appropriately, that can be used by all partners. It was agreed that each campaign will deliver messages to promote the waste hierarchy (Reduce, Reuse, Recycle) and also "right thing in the right bin" (linked to reduction in MDR contamination).

B2	Bespoke communications to support specific projects	As required		<p>Communications have been delivered successfully to support:</p> <ul style="list-style-type: none"> • Reduction in MDR contamination • Promotion of paper and card separation • SCRAP campaign • Christmas waste messages <p>Reactive communications are delivered as required</p>
B3	Schools & Community engagement	Rachel Stamp (LWP)		<p>A number of schools, other educational establishments and community groups have requested engagement to help support the promotion of the waste hierarchy and improved recycling. Using some of the insight from the Lets Recycle toolbox and insight gathered from testing approaches with some of these groups, we are looking to create a set of resources that can be accessed by schools, bespoke to Lincolnshire, for them to deliver in the future.</p>
C1	Review of HWRCs	John Coates	1/5/7/8	<p>As part of the ongoing review of assets, the requirement to identify sites to replace those which are not fit for purpose or which are reaching end of life is an ongoing project. As new sites are confirmed LWP will be advised accordingly.</p> <p>A consultation into potential policy changes for access to HWRCs and restriction of commercial waste is being drawn up for issue Spring 2020</p>
C2	Review of WTS facilities	John Coates	1/7/8	<p>Through the life of some of the other projects (e.g. A1 – Food Waste Trial and A2 – Two Stream Trial) where there is impact on the disposal of waste via the Waste Transfer Stations, these impacts are being assessed as part of the ongoing feasibility of implementing any trial as business as usual.</p>
C3	Provision of future disposal and treatment facilities	John Coates	7/8/10	<p>Consideration is being given to the options for future treatment and disposal facilities including:</p> <ul style="list-style-type: none"> • Identifying opportunities for treating waste and recycling close to the point of collection (the proximity principle) to reduce carbon footprint and minimise transport impact • Investigate renewable energy opportunities for power, heating and transport fuel that can be delivered by a multi service operational infrastructure development

C4	One Public Estate	John Coates	7/8/10	<p>A workshop was held in November 2019 attended by representatives of all LWP partners to ensure that there is joined up-thinking and understand where possible synergies have already been identified and also to identify upcoming projects which may offer opportunities for joint working /thinking.</p> <p>The project group on this will be reviewing and prioritising a list of suggested projects, creating strategic timelines for all projects as well as engaging with wider stakeholders.</p> <p>It was agreed that any new assets or sites would be chosen with flexibility and adaptability for the future in mind.</p>
D1	Key Performance Indicators	Matthew Michell	5/6/7	<p>A suite of key performance indicators has been agreed by the partnership. These performance indicators will be used to monitor and review performance across the partnership in order to continue to develop and improve the services provided. A full report appears on this meeting agenda at item 11.</p>
D2	Governance of LWP	Rachel Stamp	9	<p>There are terms of reference for each of the stakeholder working groups within the partnership and these are reviewed annually. Minutes of each meeting are recorded accordingly.</p>
D3	Annual Report	John Coates	9	<p>The JMWMS was adopted in January 2019 and its actions were based on data from the accounting year April 2017 to March 2018, it was felt that the data should be updated with that from later years to enable an objective assessment to be made of progress and to identify any potential adverse effects that may be happening. An annual report is being constructed for publication July 2020; a full report on progress appears on this meeting agenda at item 6.</p>

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